Windows ME Keyboard Shortcuts

Windows system key combinations	
F1	Help
CTRL+ESC	Open Start menu
ALT+TAB	Switch between open programs
ALT+F4	Quit program
Shift+DELETE	Delete item permanently

Windows program key combinations	
CTRL+C	Copy
CTRL+X	Cut
CTRL+V	Paste
CTRL+Z	Undo
CTRL+B	Bold
CTRL+U	Underline
CTRL+I	Italic

Mouse click/keyboard modifier combinations for shell objects	
Shift+right click	Displays a shortcut menu containing alternative commands
Shift+double click	Runs the alternate default command (the second item on the menu)
ALT+double click	Displays properties
Shift+DELETE	Deletes an item immediately without placing it in the Recycle Bin

General keyboard-only commands	
F1	Starts Windows Help
F10	Activates menu bar options
Shift+F10	Opens a shortcut menu for the selected item (this is the same as right-clicking an object
CTRL+ESC	Opens the Start menu (use the ARROW keys to select an item)
CTRL+ESC or ESC	Selects the Start button (press TAB to select the taskbar, or press SHFT+F10 for a context menu)
ALT+DOWN ARROW	Opens a drop-down list box
ALT+TAB	Switch to another running program (hold down the ALT key and then press the TAB key to view the task-switching window)
Shift	Press and hold down the SHIFT key while you insert a CD-ROM to bypass the automatic-run feature
ALT+SPACE	Displays the main window's System menu (from the System menu, you can restore, move, resize, minimize, maximize, or close the window)
ALT+- (ALT+hyphen)	Displays the Multiple Document Interface (MDI) child window's System menu (from the MDI child window's System menu, you can restore, move, resize, minimize, maximize, or close the child window)
CTRL+TAB	Switch to the next child window of a Multiple Document Interface (MDI) program
ALT+underlined letter in menu	Opens the menu
ALT+F4	Closes the current window
CTRL+F4	Closes the current Multiple Document Interface (MDI) window
ALT+F6	Switch between multiple windows in the same program (for example, when the Notepad Find dialog box is displayed, ALT+F6 switches between the Find dialog box and the main Notepad window)

Shell objects and general folder/Windows Explorer shortcuts (for a selected object)	
F2	Rename object
F3	Find all files
CTRL+X	Cut
CTRL+C	Copy
CTRL+V	Paste
Shift+DELETE	Delete selection immediately, without moving the item to the Recycle Bin
ALT+ENTER	Open the properties for the selected object
Press and hold down the CTRL key while you drag th	Copy a file

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Press and hold down CTRL+Shift while you drag a fi	Create a shortcut
General folder/shortcut control	
F4	Selects the Go To A Different Folder box and moves down the entries in the box (if the toolbar is active in Windows Explorer)
F5	Refreshes the current window.
F6	Moves among panes in Windows Explorer
CTRL+G	Opens the Go To Folder tool (in Windows 95 Windows Explorer only)
CTRL+Z	Undo the last command
CTRL+A	Select all the items in the current window
BACKSPACE	Switch to the parent folder
Shift+click+Close button	For folders, close the current folder plus all parent folders
Windows Explorer tree control	
Numeric Keypad *	Expands everything under the current selection
Numeric Keypad +	Expands the current selection
Numeric Keypad -	Collapses the current selection.
RIGHT ARROW	Expands the current selection if it is not expanded, otherwise goes to the first child
LEFT ARROW	Collapses the current selection if it is expanded, otherwise goes to the parent
Properties control	
CTRL+TAB/CTRL+Shift+TAB	Move through the property tabs
Accessibility shortcuts	
Press Shift five times	Toggles StickyKeys on and off
Press down and hold the right Shift key for eight	Toggles FilterKeys on and off
Press down and hold the NUM LOCK key for five seco	Toggles ToggleKeys on and off
Left ALT+left Shift+NUM LOCK	Toggles MouseKeys on and off
Left ALT+left Shift+PRINT SCREEN	Toggles high contrast on and off
Microsoft Natural Keyboard keys	
Windows Logo	Start menu
Windows Logo+R	Run dialog box
Windows Logo+M	Minimize all
Shift+Windows Logo+M	Undo minimize all
Windows Logo+F1	Help
Windows Logo+E	Windows Explorer
Windows Logo+F	Find files or folders
Windows Logo+D	Minimizes all open windows and displays the desktop
CTRL+Windows Logo+F	Find computer
CTRL+Windows Logo+TAB	Moves focus from Start, to the Quick Launch toolbar, to the system tray (use RIGHT ARROW or LEFT ARROW to move focus to items on the Quick Launch toolbar and the system tray)
Windows Logo+TAB	Cycle through taskbar buttons
Windows Logo+Break	System Properties dialog box
Application key	Displays a shortcut menu for the selected item
Microsoft Natural Keyboard with IntelliType software installed	
Windows Logo+L	Log off Windows
Windows Logo+P	Starts Print Manager
Windows Logo+C	Opens Control Panel
Windows Logo+V	Starts Clipboard
Windows Logo+K	Opens Keyboard Properties dialog box

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Windows Logo+I	Opens Mouse Properties dialog box
Windows Logo+A	Starts Accessibility Options (if installed)
Windows Logo+SPACEBAR	Displays the list of Microsoft IntelliType shortcut keys
Windows Logo+S	Toggles CAPS LOCK on and off
Dialog box keyboard commands	
TAB	Move to the next control in the dialog box
Shift+TAB	Move to the previous control in the dialog box
SPACEBAR	If the current control is a button, this clicks the button. If the current control is a check box, this toggles the check box. If the current control is an option, this selects the option.
ENTER	Equivalent to clicking the selected button (the button with the outline)
ESC	Equivalent to clicking the Cancel button
ALT+underlined letter in dialog box item	Move to the corresponding it

Visit http://www.shortcutmania.com/ for more printable keyboard shortcuts